



# **RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS**

Jim Manning	Bill Malinowski, Chair	Gwendolyn Davis Kennedy
District 8	District 1	District 7

**SEPTEMBER 18, 2012  
5:00 PM**

**4th Floor Back Hall Conference Room**

## **CALL TO ORDER**

### **Approval Of Minutes**

1. September 18, 2012 [PAGES 5-6]

### **Adoption Of Agenda**

- 2.

### **Items For Action**

3. Agendas-FOIA Compliance [**PAGES 9-19**]
  
4. Airport Commission-3; applications were received from: Jeff Allen; James E. Christopher, Jr.\*; Tom Clark; Dennis L. Dabney\*; Mattie Davis, Ph.D; and Robert C. Pulliam\* [**PAGES 20-35**]  
  - \* Eligible for reappointment
  
5. Richland County/City of Columbia Animal Care Advisory Committee-2; applications were received from: Patrick Greg Brown; Louise C. Emmott\*; Joel Osmelowski; Peggy O'N. Wilson\* [**PAGES 36-47**]  
  - \* Eligible for reappointment
  
6. Appearance Commission-2 (positions needed are Horticulturalist and Landscape Architect); applications were received from Ryan Nevius and Kenneth B. Simmons [**PAGES 48-52**]
  
7. Business Service Center Appeals Board-3 (1 position is for a CPA); applications were received from: Nancy Kauffman; Robert A. Leichtle (pronounced Likely), CPA; [**PAGES 53-59**]
  
8. Community Relations Council-2; applications were received from: Mattie Davis, Ph.D and Josephine A. McRant [**PAGES 60-65**]
  
9. East Richland Public Service Commission-1; one application was received from William H. Hancock\* (deferred from July 24, 2012 meeting) [**PAGES 66-68**]  
  - \* Eligible for reappointment
  
10. Add to Section 4.1 of Council Rules: "No standing committees of Council shall be scheduled at the same time." [**LIVINGSTON**]
  
11. That all items currently listed at the end of the A&F and D&S Committee agendas as "Items Pending Analysis" be cleared up within 90 days. There is no reason some action should not be taken, even if it means to table it for now [**MALINOWSKI**] [**PAGE 70-71**]
  
12. Reviewing Committee Qualifications [**PAGE 73**]

## **Discussion**

13. Appearance Commission: [**MALINOWSKI**]
  - a. Determine what constitutes a quorum for the Appearance Commission and have the Ordinance reflect that.
  - b. Require all Council members appoint a representative to the Appearance Commission by the

July 31, 2012 Council meeting.

**14.** Council Individual Discretionary Account

**15.** I move Council consider allowing Master Gardners to fulfill the roles of Landscaper and Horticulturalist on the Appearance commission, in the event that no licensed Landscaper of Horticulturalist can be recruited for the Commission. I also encourage all Council members to appoint their candidates to this Commission, and request staff inform Council vacancies **[HUTCHINSON] [PAGES 76-81]**

**16.** Due to recent issues with the Chair making announcements and having meetings on behalf of Richland County and County Council without Council's approval. I move that we have a workshop on the rules of the Chair. The do's and don'ts of the Chair. This will help with the problem and the chaos we are having on County Council. **[JACKSON]**

**Adjournment**



# Richland County Council Request of Action

**Subject**

September 18, 2012 [PAGES 5-6]

**Purpose**

# Minutes of



## RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS COMMITTEE SPECIAL CALLED MEETING SEPTEMBER 11, 2012 5:00 PM

### MEMBERS PRESENT:

**Member** Chair, Bill Malinowski  
**Member** Gwendolyn Davis Kennedy  
**Member** Jim Manning

**ALSO PRESENT-** Greg Pearce, Monique Walters

### CALL TO ORDER

The meeting was called to order at approximately 5:04 p.m.

### APPROVAL OF MINUTES

The minutes from July 24, 2012 were approved with the following amendment: change under East Richland Public Service Commission; additional information provided to "Committee".

### ADOPTION OF AGENDA

The agenda was adopted as submitted.

### INTERVIEWS

**Accommodations Tax Committee-4 (2 persons employed or have worked in Hospitality, 1 person employed or have worked in Lodging, and 1 person from a cultural industry); one application was received from Bill McCracken** – after a brief interview the Committee forwarded to Council a recommendation for Mr. McCracken's appointment to the Accommodations Tax Committee, and re-advertising the remaining positions.

**Airport Commission-3; applications were received from: Jeff Allen; James E. Christopher, Jr.\*; Tom Clark; Dennis L. Dabney\*; Mattie Davis, Ph.D; and Robert**

**C. Pulliam\*** - interviews for this commission were scheduled for Tuesday of the meeting and the Wednesday after this meeting; therefore this item will remain in Committee and the Committee will make their recommendations at the September 18<sup>th</sup> meeting.

**Richland County/City of Columbia Animal Care Advisory Committee-2;**  
**applications were received from: Dr. Patrick Greg Brown; Louise C. Emmott\*; Joel Osmelowski; Peggy O’N. Wilson\*** - Dr. Brown and Ms. Emmott were interviewed at the Rules Committee meeting on Tuesday; Mr. Osmelowski and Ms. Wilson were interviewed at the meeting scheduled Wednesday; so the Committee will make their recommendations for the Animal Care Committee on September 18<sup>th</sup>.

**Appearance Commission-2 (positions needed are Horticulturalist and Landscape Architect); applications were received from Alan D. Roblee; Ryan Nevius and Kenneth B. Simmons** – Mr. Roblee was interviewed at the meeting on Tuesday, however, Mr. Pearce appointed him to represent his district on the Commission; and his application was withdrawn as a potential candidate for the at-large positions. Ms. Nevius and Mr. Simmons were both scheduled to interview on Wednesday; and a decision will be made at the September 18<sup>th</sup> meeting.

**Building codes Board of Adjustments-2 (positions needed; 1 architect and 1 person from the fire protection industry); one application was received from E. Ralph Walden, Architect\*** - Mr. Walden was interviewed by the Committee and recommended to Council for appointment, and re-advertising the remaining position.

**Business Service Center Appeals Board-3;(1 position is for a CPA); applications were received from: Nancy Kauffman; Robert A. Leichtle (pronounced Likely), CPA; and Jake Sello** – Mr. Sello was interviewed by the Committee at the meeting on Tuesday and recommended to Council for appointment for the non-CPA position. Ms. Kauffman and Mr. Leichtle were interviewed on Wednesday, and a recommendation to Council will be made on September 18<sup>th</sup>.

**Community Relations Council-2; applications were received from: Mattie Davis, Ph.D and Josephine A. McRant** –both applicants were interviewed at the meeting on Wednesday; therefore a recommendation will come from the Committee at the September 18<sup>th</sup> meeting.

**Employee Grievance Committee-2; no applications were received for this committee** – the Committee recommended re-advertising.

## ADJOURNMENT

The meeting adjourned at approximately 5:57 pm.

Minutes transcribed by Monique Walters

# Richland County Council Request of Action

**Subject**

**Purpose**

# Richland County Council Request of Action

**Subject**

Agendas-FOIA Compliance [**PAGES 9-19**]

**Purpose**



**THE STATE OF SOUTH CAROLINA  
In The Court of Appeals**

Dennis N. Lambries, Appellant,

v.

Saluda County Council; T.  
Hardee Horne, Chairman;  
William "Billie" Pugh,  
Councilman; Steve Teer,  
Councilman; Jacob Schumpert,  
Councilman; and James Frank  
Daniel, Sr., Councilman, Respondents.

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Appeal From Saluda County  
William P. Keesley, Circuit Court Judge

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Opinion No. 4989  
Heard March 15, 2012 – Filed June 13, 2012

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**REVERSED**

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Richard R. Gleissner, of Columbia, for Appellant.

Christian Giresi Spradley, of Saluda, for  
Respondents.

**KONDUROS, J.:** Dennis Lambries appeals the circuit court's ruling that the amendment of the agenda by the Saluda County Council (the Council) during its meetings does not violate the Freedom of Information Act (FOIA). We reverse.

## FACTS

Lambries filed suit against the Council contending its practice of amending its agenda during regularly scheduled meetings violated FOIA. The circuit court concluded specific language in section 30-4-80 of the South Carolina Code (2007) indicated no agenda was required for regularly scheduled meetings and the amendments to the agenda were made in open public sessions in accordance with the Council's procedures so the action did not violate FOIA.<sup>1</sup> This appeal followed.

## STANDARD OF REVIEW

"Statutory interpretation is a question of law." Hopper v. Terry Hunt Constr., 373 S.C. 475, 479, 646 S.E.2d 162, 165 (Ct. App. 2007). This court may decide matters of law with no particular deference to the circuit court. Pressley v. REA Constr. Co., 374 S.C. 283, 287-88, 648 S.E.2d 301, 303 (Ct. App. 2007).

## LAW/ANALYSIS

Lambries argues the circuit court's interpretation of section 30-4-80 of the South Carolina Code (2007) was erroneous because it undercuts the purpose of FOIA to inform the public about business to be addressed at meetings of public bodies. We agree.

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<sup>1</sup> Lambries initially requested that certain acts of the Council be declared null and void, but he abandoned those claims and seeks only an interpretation of FOIA that will prevent the Council from amending its agenda during meetings in the future.

Section 30-4-80 provides:

(a) All public bodies, except as provided in subsections (b) and (c) of this section, must give written public notice of their regular meetings at the beginning of each calendar year. The notice must include the dates, times, and places of such meetings. Agenda, if any, for regularly scheduled meetings must be posted on a bulletin board at the office or meeting place of the public body at least twenty-four hours prior to such meetings. All public bodies must post on such bulletin board public notice for any called, special, or rescheduled meetings. Such notice must be posted as early as is practicable but not later than twenty-four hours before the meeting. The notice must include the agenda, date, time, and place of the meeting. This requirement does not apply to emergency meetings of public bodies.

....

(d) Written public notice must include but need not be limited to posting a copy of the notice at the principal office of the public body holding the meeting or, if no such office exists, at the building in which the meeting is to be held.

(e) All public bodies shall notify persons or organizations, local news media, or such other news media as may request notification of the times, dates, places, and agenda of all public meetings, whether scheduled, rescheduled, or called, and the efforts made to comply with this requirement must be noted in the minutes of the meetings.

Section 30-4-15 of the South Carolina Code (2007) discusses the purpose of FOIA.

The General Assembly finds that it is vital in a democratic society that public business be performed in an open and public manner so that citizens shall be advised of the performance of public officials and of the decisions that are reached in public activity and in the formulation of public policy. Toward this end, provisions of this chapter must be construed so as to make it possible for citizens, or their representatives, to learn and report fully the activities of their public officials at a minimum cost or delay to the persons seeking access to public documents or meetings.

Id. (emphasis added).

The circuit court determined the "if any" language in section 30-40-80(a) means that nothing requires Council to have an agenda for a regularly scheduled meeting. However, this interpretation is inconsistent with the requirement that agendas be posted twenty-four hours prior to a meeting. Applying such a construction, Council could circumvent the notice requirement by simply not preparing a formal agenda and then discussing matters on an ad hoc basis at the meeting. Such conduct would not be in keeping with the purpose of FOIA, and we will not construe a statute in a way that defeats the legislative intent. See Sloan v. S.C. Bd. of Physical Therapy Exam'rs, 370 S.C. 452, 468, 636 S.E.2d 598, 606 (2006) ("A statute as a whole must receive [a] practical, reasonable, and fair interpretation consonant with the purpose, design, and policy of lawmakers."); Kiriakides v. United Artists Commc'ns, Inc., 312 S.C. 271, 275, 440 S.E.2d 364, 366 (1994) (stating courts will reject the ordinary meaning of words if accepting such an interpretation of a statute leads to an absurd result that would defeat the plain legislative intention.); id. ("If possible, the court will construe the statute so as to escape the absurdity and carry the intention into effect."). Additionally, if as Council argues no agenda is required because regularly scheduled meetings are open to the public, then the publication requirement when there is an agenda is superfluous. Meetings with or without an agenda are equally open to the public.

However, if "agenda"<sup>2</sup> is not viewed narrowly as only a formally prepared piece of paper but instead represents the impactful actions and business the paper memorializes, the statute can be read harmoniously. Then, the "if any" language simply recognizes that regularly scheduled meetings of public bodies may occur during which no formal action or discussion is to take place. If so, there is no agenda and no requirement for publication of a blank piece of paper.

The remainder of subsection (a) requires publication of the agenda for any called or special meeting. By implication, a called or special meeting would only occur if an item required formal discussion or action. This interpretation of the statute gives logical effect and meaning to each part of the statute and is in accord with the purpose of FOIA to notify the public of the activities of public bodies.

The remaining question is whether a published agenda for a regularly scheduled meeting can be amended during the meeting without violating FOIA. This is a close question, because no provision appears to prohibit such action. However, to allow an amendment of the agenda regarding substantive public matters undercuts the purpose of the notice requirement in section 30-4-80. A narrow construction of FOIA may support the position that so long as regularly scheduled meetings are open to the public, they are conducted in compliance with FOIA. However, such a construction would be inconsonant with the agenda notice requirement for regularly scheduled meetings and would go against the instruction that FOIA is to be liberally construed. See N.Y. Times Co. v. Spartanburg Cnty. Sch. Dist. No. 7, 374 S.C. 307, 311, 649 S.E.2d 28, 30 (2007) (stating FOIA is a statute remedial in nature and must be liberally construed to carry out the purpose mandated by the legislature); Evening Post Publ'g Co. v. City of N. Charleston, 363 S.C. 452, 457, 611 S.E.2d 496, 499 (2005) (holding FOIA exemptions are to be narrowly construed to fulfill the purpose of FOIA to guarantee the public reasonable access to certain activities of government).

While Lambries does not argue Council's deeds have been done with ill intent, permitting the amendments to the agenda during a regularly

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<sup>2</sup> Agenda is not defined in FOIA.

scheduled meeting is a practice that could be abused and violates the spirit of FOIA. A South Carolina Attorney General opinion, while not authoritative, eloquently describes the ideal conduct for meeting the obligations set forth under FOIA.

Public bodies are encouraged to take all steps necessary to comply with both the letter and the spirit of the Act, to carry out the express purpose of keeping the public informed about the performance of their public officials and the conduct of public business. If any doubt exists as to action to be taken, the doubt should be resolved in a manner designed to promote openness and greater notice to the public.

1989 S.C. Op. Att'y Gen. 89-111, 1989 WL 406201 (October 11, 1989).

We recognize our decision may be inconvenient in some instances, but the purpose of FOIA is best served by prohibiting public bodies governed by FOIA from amending their agendas during meetings. Therefore, the ruling of the circuit court is

**REVERSED.**

**GEATHERS, J., concurs.**

**PIEPER, J., dissents in a separate opinion.**

**PIEPER, J., dissenting:**

I respectfully dissent. The majority opinion is well-reasoned and compelling. However, I am reluctant to reverse the denial of temporary injunctive relief by the trial court because the statute is completely silent as to whether a public body can amend an agenda that is not required for a regularly scheduled meeting. "A statute as a whole must receive practical, reasonable, and fair interpretation consonant with the purpose, design, and policy of lawmakers." Sloan v. S.C. Bd. of Physical Therapy Exam'rs, 370 S.C. 452, 468, 636 S.E.2d 598, 606 (2006). "[I]t is vital in a democratic

society that public business be performed in an open and public manner so that citizens shall be advised of the performance of public officials and of the decisions that are reached in public activity . . . ." S.C. Code Ann. § 30-4-15 (2007). FOIA must be construed to make it possible for citizens to learn and report fully the activities of public officials. Id. Section 30-4-80 of the South Carolina Code provides the following:

- (a) All public bodies, except as provided in subsections (b) and (c) of this section, must give written public notice of their regular meetings at the beginning of each calendar year. The notice must include the dates, times, and places of such meetings. Agenda, if any, for regularly scheduled meetings must be posted on a bulletin board at the office or meeting place of the public body at least twenty-four hours prior to such meetings. All public bodies must post on such bulletin board public notice for any called, special, or rescheduled meetings. Such notice must be posted as early as is practicable but not later than twenty-four hours before the meeting. The notice must include the agenda, date, time, and place of the meeting. This requirement does not apply to emergency meetings of public bodies.

S.C. Code Ann. § 30-4-80 (2007).

Section 30-4-80 is completely silent as to whether an amendment to a published agenda for a regularly scheduled meeting is permitted. What is clear is that an agenda is not required for a regularly scheduled meeting, as indicated by the "if any" language in the statute. See S.C. Code Ann. § 30-4-80 (2007) ("Agenda, if any, for regularly scheduled meetings . . . ."). Because an agenda is not required for a regularly scheduled meeting, it is difficult to conclude that the statute's silence clearly demonstrates legislative intent to prohibit a public body from amending a discretionary agenda. Additionally, Council's amendment of the agenda did not violate FOIA's

purpose of providing the public access to a public body's actions behind closed doors. Council's amendment of the agenda did not infringe on Lambries' ability to learn and report fully on the activities of the public officials. While the public was not informed of the amendment to the agenda, the meeting was performed in an open and public manner, and the public was advised of both the meeting and the decisions reached at the meeting.

Moreover, because a FOIA violation can be criminal in nature, the law should be clear as to what is proscribed; otherwise, unintended prosecutions could be threatened. See S.C. Code Ann. § 30-4-110 (2007) ("Any person or group of persons who willfully violates the provisions of this chapter shall be deemed guilty of a misdemeanor and upon conviction shall be fined not more than one hundred dollars or imprisoned for not more than thirty days for the first offense . . ."). Until the legislature resolves this issue, I would not judicially impose requirements that would have the effect of creating new and potentially unintended criminal liability. Furthermore, in light of the admitted lack of legislative clarity on this issue, I would alternatively affirm the trial court's denial of Lambries' temporary injunction, as the decision to grant or deny an injunction is within the discretion of the trial court. See Strategic Res. Co. v. BCS Life Ins. Co., 367 S.C. 540, 544, 627 S.E.2d 687, 689 (2006) ("An order granting or denying an injunction is reviewed for abuse of discretion."). Based on the foregoing reasons, I would affirm the order of the trial court.



## MONIQUE WALTERS

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**From:** BRAD FARRAR  
**Sent:** Monday, June 18, 2012 11:22 AM  
**To:** Kelvin Washington; Gregory Pearce; Joyce Dickerson; Val Hutchinson; Norman Jackson; Damon Jeter; Gwendolyn Kennedy; Paul Livingston; Bill Malinowski; Jim Manning; Seth Rose  
**Cc:** MILTON POPE; TONY MCDONALD; Sparty Hammett; ROXANNE ANCHETA; Randy Cherry; Michelle Onley; MONIQUE WALTERS; LARRY SMITH; ELIZABETH MCLEAN; Tish Garnett; Marnyka Buttry; STEPHANY SNOWDEN; Tracy Hegler; AMELIA LINDER; GEO PRICE; SUZIE HAYNES  
**Subject:** RE: Court of Appeals -- Amending Council's Agenda [1 Attachment]  
**Attachments:** Court Of Appeals -- Amending An Agenda (2).pdf

To All,

This morning Chairman Washington and I discussed the need to get in front of this issue and minimize the possibility of any Richland County official, employee or volunteer board or committee member running afoul of the attached Court of Appeals' decision issued last week. Following up on that ruling, the South Carolina Association of Counties posted an article on "Amending Council Agendas," accessible at this link:

<http://www.sccounties.org/legislation/bulletins/2012.aspx>

SCAC's conclusion on this subject is that, "SCAC legal staff will continue to monitor the case upon appeal to the Supreme Court and update county officials on new developments. In the meantime, County Councils are advised to refrain from amending agendas during regularly scheduled meetings."

Based on this significant Court of Appeals decision, I note the following.

First, how to address this issue right now. S.C.Code Ann. Section 30-4-80, "Notice of meetings of public bodies," provides in part:

(a) All public bodies, except as provided in subsections (b) and (c) of this section, must give written public notice of their regular meetings at the beginning of each calendar year. The notice must include the dates, times, and places of such meetings. Agenda, if any, for regularly scheduled meetings must be posted on a bulletin board at the office or meeting place of the public body at least twenty-four hours prior to such meetings. All public bodies must post on such bulletin board public notice for any called, special, or rescheduled meetings. Such notice must be posted as early as is practicable but not later than twenty-four hours before the meeting. The notice must include the agenda, date, time, and place of the meeting. This requirement does not apply to emergency meetings of public bodies.

This ruling may have made it "impracticable" to post an agenda of a public body any sooner than the deadline of "twenty-four hours prior to" whatever meeting is at issue in the event Council or any of its members would like to amend, change or tweak anything on the agenda. Since the Court of Appeals ruled that amending an agenda at a meeting violates the Freedom of Information Act (FOIA), and if willful violations of the FOIA can result in criminal sanctions, while the "shell" or majority of a public body's agenda may be prepared as soon as possible, Council may want to consider that final changes, amendments or tweaks thereto be made up until the deadline of 24-hours before the meeting. This, then, could result in the public body's agendas not being posted until 24-hours before its meetings, which does comply with FOIA and would allow amendments to be made within as short a time before the scheduled meeting as possible while still complying with this court ruling.

I would suggest that Council and all boards, commissions, etc., that have agendas refer to them as "Working Agendas" until posting the final agenda 24-hours before the scheduled meeting, especially for public bodies that regularly amend their agendas.

As a practical matter, however, the Clerk's Office will need time to ensure that any requested amendments are made, that the agenda may be finalized and that IT can assist if there are any glitches. As such, the deadline likely still could be the day before Council meets, but not exactly 24-hours prior to the start of the meeting.

Item# 3

I will ask that the Clerk's Office issue whatever deadline they may need to do the administrative and logistical things in order to prepare and post the agenda.

For any citizens or Council members who prefer hard copies of agendas instead of electronic notice, the County may also need to look at ways to get final agendas to those impacted by this Court decision.

Finally, to address this issue for the long term, Council may want to refer this situation to the Rules and Appointments Committee to propose language in Council's rules to address this Court of Appeals' decision.

I can provide further guidance or answer any questions from Council, staff, boards, committees, etc., as needed. Thank you.

V/r

Bradley T. Farrar  
Deputy Richland County Attorney  
Richland County Attorney's Office  
2020 Hampton Street, Room 4018  
Post Office Box 192  
Columbia, South Carolina 29202  
(803) 576-2076 (fax) (803) 576-2139  
bradfarrar@richlandonline.com or FARRARB@rcgov.us

ATTORNEY-CLIENT OR OTHER PRIVILEGED COMMUNICATION NOT FOR DISSEMINATION BEYOND ORIGINAL ADDRESSEE(S) AND ORIGINAL COPIED RECIPIENT(S).

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**From:** BRAD FARRAR

**Sent:** Thursday, June 14, 2012 3:27 PM

**To:** Kelvin Washington; Gregory Pearce; Joyce Dickerson; Val Hutchinson; Norman Jackson; Damon Jeter; Gwendolyn Kennedy; Paul Livingston; Bill Malinowski; Jim Manning; Seth Rose

**Cc:** MILTON POPE; TONY MCDONALD; Sparty Hammett; ROXANNE ANCHETA; Randy Cherry; Michelle Onley; MONIQUE WALTERS; LARRY SMITH; ELIZABETH MCLEAN; Tish Garnett; Marnyka Buttry; STEPHANY SNOWDEN

**Subject:** Court of Appeals -- Amending Council's Agenda [1 Attachment]

To All,

The attached SC Court of Appeals decision involving Saluda County was issued on June 13, 2012. It involves amending agendas of public bodies.

The opinion basically holds that amending public body meeting agendas violates the Freedom of Information Act (FOIA). No kidding, that's what it entails.

I would suggest that everyone read this opinion, especially the dissent from Judge Pieper, as there literally are possible criminal consequences for willful violations of the FOIA. The opinion has implications for any public body or entity, from County Council to volunteer boards and commissions. This opinion is being widely circulated among the counties. I would suggest also that you consider contact SCAC and the legislative delegation to inquire about the ramifications of this decision, and how to go about legislatively addressing it as soon as possible.

Finally, as to staff, I would suggest that you forward this information to departments that in particular have boards, commissions or public bodies that meet and have agendas (Planning, for example, which works with BOZA, PC, etc.), so they may be aware of this situation.

I prepared a very lengthy response for my colleagues on an Internet "chat room" for county attorneys that I sent today. I won't saddle you with that long message, but I can forward you a copy if anyone is interested, as it goes into great detail about my thoughts, for what they're worth, on the scope of this decision.

Item# 3

Please contact me if you have any questions or need more information. Thank you.

V/r

Bradley T. Farrar  
Deputy Richland County Attorney  
Richland County Attorney's Office  
2020 Hampton Street, Room 4018  
Post Office Box 192  
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(803) 576-2076 (fax) (803) 576-2139  
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ATTORNEY-CLIENT OR OTHER PRIVILEGED COMMUNICATION NOT FOR DISSEMINATION BEYOND ORIGINAL ADDRESSEE(S) AND ORIGINAL COPIED RECIPIENT(S).

# Richland County Council Request of Action

## **Subject**

Airport Commission-3; applications were received from: Jeff Allen; James E. Christopher, Jr.\*; Tom Clark; Dennis L. Dabney\*; Mattie Davis, Ph.D; and Robert C. Pulliam\* **[PAGES 20-35]**

\* Eligible for reappointment

## **Purpose**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: JEFF ALLEN

Home Address: 133 ELSTON ROAD, IRMO, SC 29063

Telephone: (home) Cell 800-7486 (work) 798-4979

Office Address: 6017 ST. ANDREWS ROAD, COLUMBIA, SC 29212

Email Address: MARSHALONE@IRMOFIRE.ORG

Educational Background: DID NOT COMPLETE COLLEGE

Professional Background: 15 YEARS SENIOR CORPORATE MANAGEMENT, 17 YEARS PUBLIC SAFETY

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: RICHLAND COUNTY AIRPORT COMMISSION

Reason for interest: FORMER PILOT. FORMER MEMBER OF THE FAGE. FATHER WAS A PILOT. MOTHER HAD INST., AEROBATIC AND INSTRUCTOR RATINGS. YOUNGEST SISTER IS FLT. ATTEND.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

FLYING IS IN MY FAMILY AND BLOOD. I HAVE ALWAYS HAD A STRONG INTEREST AND FAMILY LINK TO THIS AREA.

Presently serve on any County Committee, Board or Commission? No.

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: AS MUCH AS NECESSARY. IF APPOINTED (WILL PARTICIPATE)

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓ \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No ✓ \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

2012, 2, 21  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 4

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: James E. Christopher, Jr.

Home Address: 15 Dennis Lane, Blythewood, SC 29016

Telephone: (home) (803) 735-9414 (work) (803) 799-0033

Office Address: 1907 Thurmond Mall, Columbia, SC 29201

Email Address: jcacdi@aol.com

Educational Background: B.S. Erskine College

Professional Background: President, Asbill-Christopher Development, Inc.

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Richland County Airport Commission

Reason for interest: I am a pilot who regularly uses the Jim Hamilton / LB Owens Airport for both business and recreational purposes and desire to see it utilized to its fullest potential.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

As a pilot I understand what characteristics are important to make an airport a viable enterprise. As a real estate professional and businessman I hope to bring a good combination of skills and knowledge to bear on the issues facing the airport.

Presently serve on any County Committee, Board or Commission? R.C. Airport Commission.

Any other information you wish to give? I presently serve on the Commission and hope that my service on the marketing and operations committees added value to the Commission particularly with regards to my work on the Curtis Wright Hanger project, Airport Consultant selection and adjacent property procurement.

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: I am available as needed by the Commission and will serve the hours necessary to fulfill my duties as a Commissioner.

## CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

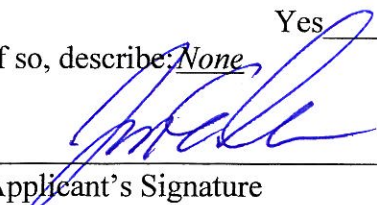
Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No **X**

## STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

If so, describe: None Yes \_\_\_\_\_ No **X**  
 \_\_\_\_\_  
Applicant's Signature Date 1/28/2012

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 4
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 2 \nPage 2





APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Tom Clark

Home Address: 300 Berry Tree Lane Columbia

Telephone: (home) 786 4337 (work) 737 0498

Office Address: 1205 Pendleton St Columbia

Email Address: tlc@tc-squaredmarketing.com

Educational Background: Some college

Professional Background: Executive management (see attached)

Male [checked] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [checked]

Name of Committee in which interested: Airport Commission

Reason for interest: interested in the future of the county

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Management, public relations, town governance experience. Commercial Pilot Flight instructor

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give? attached

Recommended by Council Member(s):

Hours willing to commit each month: as needed

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Item# 4 Attachment number 3 Page 1 of 5 Page 25 of 82

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X

If so, describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

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Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

waltersm@rcgov.us

# Tom Clark

300 Berry Tree Lane  
Columbia, SC 29223-7400  
803.786.4337

---

## 2005-2012 South Carolina Film Commission

### **Project Manager**

- Manage the operations of the State Film Office, which includes advising on changing and updating legislation; review, assess, and recommend incentive grants to production companies per the SC Motion Picture Incentive Act with an annual \$18 million dollar budget. Goals include: promote SC through tourism, create a minimum of 200 jobs per year, and economic stimulus through production spending in South Carolina.
- Manage the South Carolina Film Incentives Program: meet with studio executives, attorneys and accounting staff; Continuously monitor budgeting process and spending; audit and asses budgets ranging from 1 to 75 million dollars; recommend wage and supplier rebates for films according to legislated guidelines.
- Create, direct, and manage a film grant program mandated by the Legislature. Create and develop an internship program for college students and recent graduates.
- Originate and manage training programs for students, producers, and crew wishing to improve their education or advancement in the film industry.
- Recruit the film and entertainment industry to South Carolina as an account manager providing location discovery, marketing, planning, and mediation services in-state when film companies arrive.
- Plan and execute special events such familiarization trips for industry executives.
- Project manager and liaison for the motion picture industry advising producers, accountants, and attorneys.

## 2003-2005 TC Squared Marketing and Advertising

### **Account Manager**

- Management of new and existing accounts that require public relations planning, cause related marketing, public education and social marketing.
- Project management. Planning and coordination of special events, site selection and logistics. Clients included The South Carolina Film Office (2004 Film Guide and development of the SC Film Grant), SC Bar Association, and the SC Department of Transportation
- Film, television, radio, and aviation consulting.
- Creative: Creative Director, Producer, Copywriting, on camera talent, voice-over/narration talent.

**Vice President, Production**

- Executive in Charge of more than 80 creative personnel producing some 900 hours of national, regional, and local film/television, multimedia, and radio projects annually for nationally acclaimed Public Broadcasting Network.
- Develop and manage operational strategies to support state, federal, and local initiatives in the most efficient and effective way.
- Oversee, negotiate and approve expenditures for department's annual budget of \$4,000,000.
- Conceive, develop, and manage production of all local programs, including growing the commitment to African American programming by three times its levels prior to 2000.
- Executive in charge of transformation of the Network's New Media Department from a technology driven approach to providing content for South Carolina's K-12 School Technology Initiative, to a curriculum and needs-based approach, taking this department from a four technician unit to a staff of twenty-eight part time and full time content specialists, designers, and technicians.
- Suggest and seek funding for national and international film/television/radio/multimedia products to increase audience share and earnings through distribution and sale of related products after broadcast.
- Project manager for the pilot program, which led to the first Star Schools distance learning teaching by satellite. Working with the South Carolina Department of Education, the United States Information Agency, U.S. State Department and Russian government began the Russian language courses offered through SERC. Actively involved through the project's lifetime with Department of Education personnel to continue and develop other offerings by satellite.
- Production Designer (one of three) for 300,000 square foot renovation and new construction of South Carolina ETV Telecommunications Center.
- Recommend and approve purchases of equipment and new construction; work with State Materials Management Office on procurement.
- Project Manager/Designer of a 6500 square foot production facility at the College of Charleston.
- Strategic planner and participant in department and network long-range goal creation and achievement among network and department staff.
- Executive producer for Marian McPartland's *Piano Jazz*, *The African American Music Tree* series, and *Just Plain Folks* aired on National Public Radio.
- Spokesperson for agency on-air and during public and private sector functions.

1983-1986 Congaree Broadcasters Inc.  
Columbia, SC

**Station Manager**

- Managed WSCQ-FM staff of 35 creative personnel
- Fiduciary responsibility for insurance, labor, and Federal Communications Commission regulations and Public Inspection files.
- Assured compliance with all federal and state regulations
- Created promotions and on-air campaigns to increase ratings, income, and brand awareness.
- Changed format of the station from Middle of the Road to Adult Contemporary and increased audience share and ratings from near last to third place within two years.
- Implemented the station's first computerized cost accounting, billing, and logging systems.

1977-1983 WIS-AM Columbia, SC

**Producer**

- Producer and host of daily four-hour program, *Midday Magazine*, featuring national and local actors, artists, and newsmakers. First live, call-in program of its type in the market.
- Production Manager for department
- Assigned commercial production to announcers and produced station promotions.
- Compliance officer for legal and NAB code requirements of the station.

(2007) South Carolina Economic Developer's School

(1996-98) Center for Education and Quality Assessment: Fourth Generation Management

(1994) The South Carolina Executive Institute

(1986) The University of Wisconsin/Harvard Business School Public Television Managers Course

Certified Master Diver (Annual recurrent training), Professional Association of Diving Instructors

FAA Certificated Flight Instructor/ Instrument (Bi-annual training)

Commercial Pilot, multi-engine, single engine, glider

Conversant in Arbitron and Strata media software, MS Word, Excel, and Windows, Movie Magic scheduling and budgeting.

Past President of Palmetto Sport Aviation Association, a 330-member organization of pilots

Board of Advisors, Celebrate Freedom Foundation

Columbia Owens Downtown Airport Historic Preservation Committee

Town Councilman, Town of Arcadia Lakes

Item# 4

Attachment number 3 \nPage 5 of 5

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**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: DENNIS L. DABNEY  
Home Address: 1829 SENATE ST. 150  
Telephone: (home) 803-528-3300 (work) \_\_\_\_\_  
Office Address: \_\_\_\_\_  
Email Address: ddabney1@mindyspring.com  
Educational Background: BS CLEMSON  
Professional Background: CPA

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: AIRPORT COMMISSION RE-APPM'T  
Reason for interest: WOULD LIKE TO CONTINUE MY CONTRIBUTION

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

JUST FINISHING A 4 YEAR TERM, AND THE 2<sup>ND</sup> YEAR AS CHAIRMAN

Presently serve on any County Committee, Board or Commission? AIRPORT COMMISSION

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): GREG PEARCE

Hours willing to commit each month: AS NEEDED

**CONFLICT OF INTEREST POLICY**

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Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes ✓ No \_\_\_\_\_

If so, describe: I CURRENTLY LEASE A HANGAR AND HAVE AN INTEREST IN AN AIRPLANE

[Signature] \_\_\_\_\_ Date 7-28-12

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 4

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Mattie Davis, Ph.D

Home Address: Post Office Box 3731; Columbia, SC 29230

Telephone: (home) 803 754 5369; Cell 803 348 5629 (work) Same

Office Address: Same as above

Email Address: mattiedavis@earthlink.net

Educational Background: terminal degree: Doctor of Philosophy in Education

Professional Background: Teacher/administrator on both the high school and college levels for  
30-plus years

Male                      Female                      Age: 18-25                      26-50                      Over 50

Name of Committee in which interested: Airport Commission

Reason for interest: Desire to know more about the operation of the airport and view my work  
on a commission as a great way to fulfill my citizenship obligations.

Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission: computer literacy, patience, cooperative, good listener, analytical, punctual, hard  
worker, task oriented, service oriented, good organizational skills, and good writer

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): Volunteerer

Hours willing to commit each month: Negotiable

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*


Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

8/28/12  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 4
Status of Application: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 5 \nPage 2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Robert C. Pulliam

Home Address: 1117 Enclave Way Columbia, SC 29223

Telephone: (home) \_\_\_\_\_ (work) 803-600-8060

Office Address: SAA

Email address: bob@climbhighassociates.com

Educational Background: BS Degree USC

Professional Background: CEO/President large automotive company for 35 years

Male Age: Over 50

Name of Committee in which interested: Richland County Airport Commission

Reason for interest: Current Member, Professional Pilot with a lot of experience working with airports.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Aviation Hall of Fame Inductee, SC Aviator of the Year

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? No

Recommended by Council Member(s): Mr. Pearce

Hours willing to commit each month: 5

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

No \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

9/4/12  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

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**Applications are current for one year.**

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Date Received: _____	Received by: _____
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Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

# Richland County Council Request of Action

## **Subject**

Richland County/City of Columbia Animal Care Advisory Committee-2; applications were received from: Patrick Greg Brown; Louise C. Emmott\*; Joel Osmelowski; Peggy O'N. Wilson\* **[PAGES 36-47]**

\* Eligible for reappointment

## **Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Patrick Greg Brown  
Home Address: 117 Bridle Bridge Rd, Irmo  
Telephone: (home) 803.407.2825 (work) 803.201.5575  
Office Address: 127 Professional Ave W, Columbia  
Email Address: brown\_patrick@bellsouth.net  
Educational Background: UGA U. Georgia DVM  
Professional Background: 32 yrs. local veterinarian  
 Male  Female  Age: 18-25  26-50  Over 50  
Name of Committee in which interested: Animal  
Reason for interest: Experience in field & civic duty/pride; grown kids = extra time  
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
Animal clinic/control experience; work well with people; healthy  
Presently serve on any County Committee, Board or Commission? No  
Any other information you wish to give? Will be "out spoken"  
Recommended by Council Member(s): Jim Manning  
Hours willing to commit each month: 5-20

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

1

\_\_\_\_\_

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No     ✓    

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes     ✓     No \_\_\_\_\_  
If so, describe: Veterinarian for Rich Co.  
Shelby Dept.

PG Brown  
Applicant's Signature

4 Sept '12  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

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**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

**Name:** Louise C. Emmott

**Home Address:** 2211 Screaming Eagle Road, Lugoff, SC 29078 (Richland)

**Telephone:** (home) 803-834-9131 (work) \_\_\_\_\_

**Office Address:** \_\_\_\_\_

**Email Address:** yankiewoman@msn.com

**Educational Background:** Midlands Tech Associates In Science, Business Mgt; Southern Wesleyan 4<sup>th</sup> year in Bachelors of Science In Business MGT; Midlands Tech Certificate in Medical Coding; Texas A&M Certificate in Truck Maintenance; United States Army Drill Sergeant School; Chemical NCO and Senior NCO Leadership School; Truck Driving School; Nuclear, Biological, Chemical Specialist School; Senior Instructor School for Live Nerve Agent Instructor; Small Arms School; Schools attended: Newman Prep School, Boston MA; University of MD; University of South Carolina; Gadsden State AL; Coker College; Midlands Tech; Southern Wesleyan.

**Professional Background:** 21.5 years United States Army (Retired First Sergeant); 5 Years ADT Security Services, sales and sales trainer/instructor; 3 years General Motors Corp, state wide parts coordinator/delivery; SQ Rescue, volunteer transport driver (in and out of state), kennel worker, marketing and event coordinator, dog food coordinator; transport coordinator; President, Business Network International (BNI) Northeast Chapter; currently, Office Manager for Jacobs HVAC

Male

Female

Age: 18-25  26-50  Over 50

**Name of Committee in which interested:** Richland County/City of Columbia Animal Control Board

**Reason for interest:** It's not so much an interest as it is an essential need to do Gods work to help the animals, whether domestic or wild in our community. We as board members devote our

Item# 5

**(Cont) Louise C. Emmott**

time communicating for this earths beings that cannot speak for themselves and create a safe and secure environment for them and humans to co exist in their communities.

**Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:**

My love for animals is beyond reproach. I am presently a volunteer with SQ Rescue, a local no kill dog rescue (we love cats, but we have no facilities for them).

My qualifications are from the rescue as well as my own dogs that are all originally rescues; working with abused, stray and rejected animals;

I work with The HEART Program (help every animal reach tomorrow). This program was designed and created by Palmetto Paws Lifeline that opened up rescues country wide to pull dogs off Death Row. I have transported several to their new forever homes in and out of state.

**Presently serve on any County Committee, Board or Commission?** Yes, I am currently the Chair of the Richland County/City of Columbia Animal Control Board. \_\_\_\_\_

**Any other information you wish to give?** I am adamant about the spay and neuter program, It is the key answer to the stray, neglected animals we have on the streets now. I talk spay, neuter and Micro Chipping at any events that I attend; and to make an effort to educate the domestic animal owners in our communities about the positive points of spay and neuter; I welcome and assist our community leaders about this issue and the programs available to the public.

**Hours willing to commit each month:** All the hours needed in order to accomplish the mission of the board.

**Recommended by Council Member(s).**



(Cont) Louise C. Emmott

### CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

**If so, describe:**

Although I am a volunteer for SQ Rescue, I have assisted many various state wide county shelters and rescues with their programs. During my past year on the board, I have not found in any way that my volunteer status with SQ Rescue has interfered with board business. My loyalty is to the improvement of all animal welfare in Richland County.

**It's "FOR THE ANIMALS"**

(Cont) Louise C. Emmott

Louise C. Emmott  
Applicant's Signature

24 July 2012  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

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Date Received: _____	Received by: _____
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Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Joel Osmelowski

Home Address: 1600 Park Circle, APT 703, Columbia, SC 29201

Telephone: (home) (803) 315-0722 (work) \_\_\_\_\_

Office Address: N/A

Email Address: josmelowski1@catamount.wcu.edu

Educational Background: BA Psychology, Minor Sociology, currently in Masters program, HR

Professional Background: Management at a non-profit animal shelter, sales, education.

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: County-city animal care advisory committee

Reason for interest: Public service and improving the community.

Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission:

My past experience with animal shelters, higher education, ties to the community, and  
dedicated work ethic would make me a valuable asset to the committee.

Presently serve on any County Committee, Board or Commission? No.

Any other information you wish to give? No.

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: Whatever it takes.

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_  \_\_\_\_\_      No \_\_\_\_\_

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_      No \_\_\_\_\_  \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Joel Osmelowski      8/31/2012  
\_\_\_\_\_  
Applicant's Signature      Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 5
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 3 \nPage 2



Att: Sandra Haynes  
(3 pgs.)

**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Peggy O'N. Wilson

Home Address: 908 Cedar Springs Rd., Blythewood, SC, 29016

Telephone: (home) (803) 754-4880 (work) -----

Office Address: -----

Email Address: Peggy Wilson <djwilson@bellsouth.net>

Educational Background: Graduated from Eau Clair High School and from the University of South Carolina. Have degrees in Education and in Library Science.

Professional Background: Taught in the Head Start Program in Richland County, SC; librarian in the Virginia Beach, VA, public school system.

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Richland County Animal Care & Advisory Committee

Reason for interest: Pets/animals have enriched my life; responsible ownership and care must be assured; this committee helps to assure such care by county residents and by county officials.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I am a lifetime member of the Greater Columbia Obedience Club, the Columbia Kennel Club, and the Chihuahua Club of America. I believe that effective, professional city/county animal care and control is important for residents and for their pets.

Presently serve on any County Committee, Board or Commission? I am currently a member of the Animal Care & Advisory Committee.

Any other information you wish to give? -----

Recommended by Council Member(s): Ms. Joyce Dickerson

Hours willing to commit each month: As many as are required/needed by the committee.

**CONFLICT OF INTEREST POLICY**

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Peggy O. Wilson  
Applicant's Signature

August 28, 2012  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

# Richland County Council Request of Action

**Subject**

Appearance Commission-2 (positions needed are Horticulturalist and Landscape Architect); applications were received from Ryan Nevius and Kenneth B. Simmons **[PAGES 48-52]**

**Purpose**





**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Ryan Nevius

Home Address: 1620 Crestwood Drive

Telephone: (home) 803-381-8747 (work) same

Office Address: 701 Whaley Street Suite 209 Columbia SC 29205

Email Address: \_ryannevius@gmail.com

Educational Background: AS in Business & Marketing, Widener College

Professional Background: Executive Director Sustainable Midlands, Chair Richland County

Appearance, President Richland County Master Gardeners, VP Marketing Paperplast

International, AT&T Marketing & Planning (17 years)

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Appearance Commission

Reason for interest: To assist current chair to rewrite ordinance and bylaws and to reset the  
direction of the Commission

Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission:

Former Chairperson of Commission

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): Seth Rose

Hours willing to commit each month: 8 hours

**CONFLICT OF INTEREST POLICY**





**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Kenneth B Simmons, Jr.

Home Address: 610 Spring Lake Drive, Columbia, SC 29206

Telephone: (home) (803) 787-8379 (work) (803) 254-3791

Office Address: 3135 Millwood Avenue, Columbia, SC 29205

Email Address: [ksimmons@kbsala.com](mailto:ksimmons@kbsala.com)

Educational Background: BA – Clemson University & MSLA – University of Georgia

Professional Background: Practiced landscape architecture in Richland County over 40 years

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Appearance Commission

Reason for interest: Registered landscape architect, have lived in Richland County my entire life and want to make Richland County a better place to live

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Registered landscape architect and has owned business and practiced in Richland County for 40 years

Presently serve on any County Committee, Board or Commission? Chairman-RC Conservation Commission

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: What ever is needed to get the job done

**CONFLICT OF INTEREST POLICY**

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing

Item# 6

through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes  No \_\_\_\_\_

If so, describe: Maybe if this occurs, I will excuse myself from any actions. By way of being a registered landscape architect, this may happen.



Applicant's Signature

September 4, 2012  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

# Richland County Council Request of Action

**Subject**

Business Service Center Appeals Board-3 (1 position is for a CPA); applications were received from: Nancy Kauffman; Robert A. Leichtle (pronounced Likely), CPA; **[PAGES 53-59]**

**Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Nancy Kauffman

Home Address: 404 Holly Ridge Lane, Columbia, SC 29229

Telephone: (home) 419-8183 (work)

Office Address:

Email Address: nancykauffman@bellsouth.net

Educational Background: Ph.D. in Personnel and Industrial Relations

Professional Background: Arbitrator, Mediator, retired university professor

Male Female [X] Age: 18-25 26-50 Over 50 [X]

Name of Committee in which interested: Business Service Center Appeals Board

Reason for interest: My background appears to be uniquely suited for this board. Served on a similar board in Asheville, NC

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Experience in hearing appeals in a business setting.

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: as needed

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No no

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No no

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Marcy Kauffman  
Applicant's Signature

8/29/12  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 7

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Name:** Robert A. Leichtle (pronounced Likely)

Home Address: 8 Oak Bluff Ct., Columbia, SC 29223

Telephone: (home) 803-788-4362 (work) retired

Office Address: Retired from Blue Cross, 2 ½ months short of 40 years, CFO last 27 years

Email Address: RALIKELY@GMail.com

Educational Background: BS Degree, Major Accounting, 1968, University of SC

Professional Background: CPA, 1972, Texas License #10531

X **Male** Female Age: 18-25 26-50 X **Over 50**

Name of Committee in which interested: Business Service Center Appeals Board

Reason for interest: Retired. Looking for something of interest to do. Would like to know more about this board, what it does and frequency and times of meetings. Saw article in paper and sent information request to Councilman Val Hutchinson and was sent an application.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I am a CPA. I have a significant financial background in private industry. A responsible CFO for 27 years. Responsible for all financial, treasury, M&A activities, two subsidiaries, Human Resources, General Services, and Law Department.

Am on Blue Cross Board, Investment Committee and Planning Committee.

Am on St. John Neumann School Board.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Lived in Columbia since 1957 except three years.

Recommended by Council Member(s):

Hours willing to commit each month: I would like to know a little more about the Board.

**CONFLICT OF INTEREST POLICY**



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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: I checked "no" because in my career at Blue Cross we never had an issue or conflict with the Business Service Center of Richland County.

Applicant's Signature



Date

8/19/12

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Staff Use Only**

Date Received:

Received by:

Date Sent to Council:

Status of Application:     Approved     Denied     On file  
**Applications are current for one year.**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Jake Sello
Home Address: 11241 Gist Street Columbia, SC 29201
Telephone: (home) 803 708-5732 (work)

Office Address:

Email Address: JaSello@aol.com

Educational Background: BA-MA-Ed.S. Ed.D

Professional Background: Teacher, School Administrator-District Supt.

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Business Service

Reason for interest: A desire to play an active role in helping to make Richland County a better place to live.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission: Effective leader, Organizer, Communicator, Lobbyist

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: 15 to 20 or as needed

CONFLICT OF INTEREST POLICY

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Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

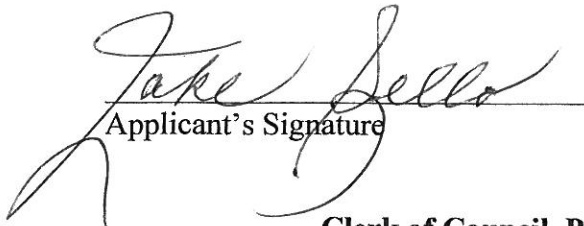
Yes \_\_\_\_\_ No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

8/20/12  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>			
Date Received: _____	Received by: _____		
Date Sent to Council: _____			
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file
			Item# 7

# Richland County Council Request of Action

**Subject**

Community Relations Council-2; applications were received from: Mattie Davis, Ph.D and Josephine A. McRant  
**[PAGES 60-65]**

**Purpose**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Mattie Davis, Ph.D

Home Address: Post Office Box 3731; Columbia, SC 29230

Telephone: (home) 803 754 5369; Cell 803 348 5629 (work) Same

Office Address: Same as above

Email Address: mattiedavis@earthlink.net

Educational Background: terminal degree: Doctor of Philosophy in Education

Professional Background: Teacher/administrator on both the high school and college levels for  
30-plus years

Male

Female

Age: 18-25

26-50

Over 50

Name of Committee in which interested: Community Relations Council

Reason for interest: Desire become a tremendous force in helping to improve community  
relations and view my work on a council of this nature as a great way to fulfill my citizenship  
obligations. I am applying to serve on two committees but this is my first choice

Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission: computer literacy, patience, cooperative, good listener, analytical, punctual, hard  
worker, task oriented, service oriented, good organizational skills, and good writer

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): Volunteerer

Hours willing to commit each month: Negotiable (I am a retiree, therefore, I have available  
time

**CONFLICT OF INTEREST POLICY**

through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

8/28/12  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Item# 8



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Josephine A. McRant

Home Address: 1425 Friendly Woods Road, Blythewood, SC 29016

Telephone: (home) 803 – 754-6517 (work) N/A

Office Address: N/A

Email Address: \_jmcrant@aol.com

Educational Background: M. A Degree, Management; B. S. Degree, Business Administration

Professional Background: 15 years as Human Resource Mgr., 10 yrs. Administrator of SC Atty. Gen. and SC Lottery;

Male (Female) Age: 18-25 26-50 over (50)

Name of Committee in which interested: Community Relations Council

Reason for interest: As a former RCGOV employee, I would like to continue serving the citizens of RC through researching issues, engaging citizens and exploring amicable solutions to cross-community problems.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission: Familiar with County Ordinances, State and Federal Laws; have strong communication and negotiation skills; comfortable in diverse environments and work well with others.

Presently serve on any County Committee, Board or Commission? No. Was on Grievance Committee.

Any other information you wish to give? I am fair and objective and a logical thinker.

Recommended by Council Member(s): N/A

Hours willing to commit each month: Flexible to meet the time requirements of the Council.

**CONFLICT OF INTEREST POLICY**

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through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

 8-7-12  
Applicant's Signature Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Item# 8

# Richland County Council Request of Action

## **Subject**

East Richland Public Service Commission-1; one application was received from William H. Hancock\* (deferred from July 24, 2012 meeting) [**PAGES 66-68**]

\* Eligible for reappointment

## **Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: WILLIAM H. HANCOCK

Home Address: 3746 ROCKBRIDGE ROAD, COLUMBIA, SC 29206

Telephone: (home) (803) 787-8413 (work) (803) 739-3090

Office Address: P.O. Box 5949, 501 STATE STREET, WEST COLUMBIA, SC 29171

Email Address: whancock @ bbphcpa.com

Educational Background: B.S. BUSINESS ADMINISTRATION, THE CITADEL, 1990

Professional Background: PRACTICING CPA / GOVERNMENTAL AUDITOR - LOCAL CPA FIRM

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: ERPSD

Reason for interest: PUBLIC SERVICE / FISCAL AWARENESS

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

20+ YEARS OF BEING PRACTICING ACCOUNTANT / GOVERNMENTAL AUDITOR

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 20 (UP TO)

CONFLICT OF INTEREST POLICY

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

William H. Hamade  
Applicant's Signature

5/30/2010  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 9

2

# Richland County Council Request of Action

**Subject**

Add to Section 4.1 of Council Rules: "No standing committees of Council shall be scheduled at the same time." [LIVINGSTON]

**Purpose**

# Richland County Council Request of Action

## **Subject**

That all items currently listed at the end of the A&F and D&S Committee agendas as "Items Pending Analysis" be cleared up within 90 days. There is no reason some action should not be taken, even if it means to table it for now  
**[MALINOWSKI] [PAGE 70-71]**

## **Purpose**

Items kept in Pending Analysis beyond 90 days

- 2) Any item defeated, tabled, or not acted on by committee within 90 days of that item that item having been placed on the committee's agenda may be placed on the Council agenda when the Clerk's Office has received a written request signed by three members of Council,

Amendment:

*b. Any item listed on the A&F and D&S Committee agendas under "Pending Items" that have not received action for 100 days shall be moved from "Items Pending Analysis" section to the "Items for Action" section. Actions that could be taken on these items are directing staff to "do" something with an item, such as negotiate, staff or representative to provide a report or summary of information, and/or tabling the item.*

# Richland County Council Request of Action

**Subject**

Reviewing Committee Qualifications [**PAGE 73**]

**Purpose**



### Additional Language for the Internal Audit Committee

Members of Internal Audit Committee the will meet every six months to analyze the health of the day to day running of the departments that make up Richland County Government. The report shall consist of a summary that is to be reported out to County Council at a determined date.

# Richland County Council Request of Action

## **Subject**

Appearance Commission: **[MALINOWSKI]**

- a. Determine what constitutes a quorum for the Appearance Commission and have the Ordinance reflect that.
- b. Require all Council members appoint a representative to the Appearance Commission by the July 31, 2012 Council meeting.

## **Purpose**

# Richland County Council Request of Action

**Subject**

Council Individual Discretionary Account

**Purpose**

# Richland County Council Request of Action

## **Subject**

I move Council consider allowing Master Gardeners to fulfill the roles of Landscaper and Horticulturalist on the Appearance commission, in the event that no licensed Landscaper or Horticulturalist can be recruited for the Commission. I also encourage all Council members to appoint their candidates to this Commission, and request staff inform Council vacancies **[HUTCHINSON] [PAGES 76-81]**

## **Purpose**

**APPEARANCE COMMISSION**

The Richland County Appearance Commission will seek to improve and enhance the overall appearance of Richland County. The Commission, appointed in whole by Council, shall consists of at least eleven (11) members; at least one member who is a landscape architect and one member who is a horticulturist; and the other members being interested citizens residing in the county. Members shall serve a term of four (4) years or until his of her successor is appointed. Appropriate representatives from the South Carolina Department of Transportation, City of Columbia and Richland County will serve as an ex-officio member.

	<u>District</u>	<u>Member</u>	<u>Expiration</u>
1	Malinowski	Kim Murphy	Concurrent
2	Dickerson		*
3	Jeter		*
4	Livingston		*
5	Rose	Carla Lewis Moore	*
6	Pearce		*
7	Kennedy	Jim Davis	*
8	Manning	Lee Phippen	*
9	Hutchinson	Mary Jane Henderson	*
10	Washington		*
11	Jackson	Angela Geiger	*

Other Members:  
 Horticulturist (Vacant)  
 Landscape Architect (Vacant)

## APPEARANCE COMMISSION

The Richland County Appearance Commission will seek to improve and enhance the overall appearance of Richland County. The Commission, appointed in whole by Council, shall consist of at least eleven (11) members: at least one member who is a landscape architect and one member who is a horticulturist; and the other members being interested citizens residing in the county. Members shall serve a term of four (4) years or until his or her successor is appointed. Appropriate representatives from the South Carolina Department of Transportation, City of Columbia, and Richland County will serve as an ex-officio member.

### District 1

Kim Murphy, *Chair*  
154 Old Laurel Lane  
Chapin, SC 29036  
345-8855 (H)  
12/31/14

### District 2 (Vacant)

Betty Robinson  
1916 Spotswood  
Columbia, SC 29210  
(H)  
12/31/08

### District 3 (Vacant)

William A. Niblock  
4011 Highland Park Drive  
Columbia, SC 29204  
754-4429  
12/31/08

### District 4 (Vacant)

Betsy L. Boozer  
2304 Lincoln Street  
Columbia, SC 29201  
779-7595 (H)  
Retired (O)  
12/31/14

### District 5

Carla Lewis Moore  
2300 Wilmot Ave  
Columbia, SC 29205  
(H) 770-0124  
c-l-moore@att.net  
12/31/14

### District 6 (Vacant)

Ms. Arney Love  
# 3 Cedarwood Lane  
Columbia, SC 29205  
256-1196  
12/31/10

### District 7

Jim Davis  
120 Swandale Dr.  
Columbia, SC 29203  
(C) 318-1136  
4/10/12

### District 8

Lee Phippen  
4230 Sandwood Drive  
Columbia, SC 29205  
(H) 738-0865  
npippen@sc.rr.com  
12/31/12

District 9  
Mary Jane Henderson  
19 Stagbriar Court  
Columbia, SC 29229  
736-0176  
917-8670

District 10 (Vacant)  
Susan R. Harris  
2509 Flamingo Drive  
Columbia, SC 29209  
783-0130  
12/31/12

District 11  
Angela Geiger  
405 N. Maney Ct.  
Hopkins, SC 29061  
776-6436 (H)  
333-6104 (O)  
12/31/14

Contact: James “Buddy” Atkins  
RC Conservation Department  
576-2080

Council Liaison:

Others Members:  
James E. Storzier, Horticulturist (Resigned)  
315 Kilbourne Rd. (Dist 5)  
Columbia, SC 29205  
(H) (706) 621-9947  
(O) 978-1048  
[jstorzier@riverbanks.org](mailto:jstorzier@riverbanks.org)  
4/6/10-4/6/13

Landscape Architect  
(Vacant)

**Citizen Liaisons:**

(i) *Richland County Appearance Commission.*

- (1) *Creation.* There is hereby created a Richland County Appearance Commission, which shall be a permanent county commission, appointed in whole by county council.
- (2) *Membership.* The Richland County Appearance Commission shall consist of at least 11 members who are individually appointed by the representing councilperson to represent each council district. Additionally, two members shall be appointed at-large by majority vote of the full council, for a maximum number of 13 commission members. At least one member of the commission must be a landscape architect and one member must be a horticulturist; and the other members being interested citizens residing in Richland County. Appropriate representatives from the South Carolina Department of Transportation, City of Columbia, and the county will serve as ex-officio members.
- (3) *Purpose.* The Richland County Appearance Commission will seek to improve and enhance the overall appearance of Richland County. Responsibilities include:
  - a. To identify and work with municipalities, state agencies, and interested organizations to coordinate and collaborate in improving the appearance of Richland County.
  - b. To make a recommendation to the county council, no later than June 1, 1999, as to the implementation of the Landscaping Investment and Major Boulevards Plan (LIMB) approved by county council.
  - c. To undertake the development and implementation of a five-year overall beautification plan to complement and expand upon the LIMB Plan. This five-year plan will address long-term efforts to improve the appearance and natural beauty of the county and will include appearance standards and principles.
  - d. To develop a maintenance plan for the above LIMB Plan and five-year plan.
  - e. To identify outside public and/or private funding sources for beautification and recommend to council grant opportunities and if needed, county funding, for the beautification efforts.
- (4) *Terms of members: election of officers; and meetings.*
  - a. An at-large Commission member shall serve a term of four years or until his or her successor is appointed. The term of a member of the



Commission individually appointed by a Council member shall be coterminous with the term of the appointing Council member. Provided, however, that if a vacancy shall occur on Council, the member of the Commission appointed by the vacating Council member shall complete his or her term.

- b. The commission shall elect a chairman, vice-chairman, secretary and treasurer.
  - c. The commission shall meet at such times and places as determined by the chairman, but shall hold at least one meeting each quarter. The county administrator shall assign staff to assist the commission in making its recommendations to county council. All meeting of the commission shall be conducted in compliance with the South Carolina Freedom of Information Act.
- (5) *By-laws*. The commission shall adopt by-laws by which meetings and activities of the commission will be conducted. Such by-laws shall not conflict with Robert's Rules of Order, the general and permanent statutes of the State of South Carolina, and Richland County ordinances.

# Richland County Council Request of Action

## **Subject**

Due to recent issues with the Chair making announcements and having meetings on behalf of Richland County and County Council without Council's approval. I move that we have a workshop on the rules of the Chair. The do's and don'ts of the Chair. This will help with the problem and the chaos we are having on County Council. **[JACKSON]**

## **Purpose**